

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE
VILLAGE HALL ON TUESDAY MARCH 10TH. 2015 at 7.00pm.**

Public Session:

There were three Members of the public present but no issues were raised.

Present:

Mr. D. Roberts
 Ms. S. McIntosh
 Mrs. J. Manley
 Mr. R. Pinches
 Mr. A. Foster
 Mrs. M. Clark
 Mr. J. Kennedy
 Mrs. G. Matthews
 Mr. P. Sharp
 Miss R. Wall

In Attendance:

Mr. S. Jones (Shropshire Councillor).
 The Parish Clerk.
 One member of the public for the full meeting.

Apologies:

Apologies were presented and accepted from Councillor Mrs. F. Medley and Lt. M. McArdle (RAF Shawbury).

Clerk reported that he had been in contact with Mrs. Medley and she had passed on her good wishes to all Members.

14/158 Declaration of Personal or Prejudicial Interests:

There were no declarations.

14/159 The Parish Magazine.

The Chairman welcomed Mr. Richard Bray and Mr. Robert Rathbone from the Village Hall Committee to the meeting and they outlined the action taken by a group of people from the Village Hall Committee, who wished to see the magazine printed and distributed whilst Mrs. Medley was in hospital. They thanked the Parish Council for a grant of £200.00, which had enabled suitable specialist software to be purchased and covered the printing costs for the first month. This had been necessary as there had been insufficient time to deal with the advertising income, which normally covered the cost of publishing the magazine.

They had been supported by the willing group of people who normally distribute the magazine to enable it to be delivered on time.

They would continue to produce the magazine for the time being but would welcome support and suggestions on the best way forward.

The Chairman, supported by Councillors, thanked them for the action they had taken and promised full support.

14/160 Minutes of Meeting held on February 10th. 2015:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record after the following amendment – Item 14/153(c) should read ‘£40million’ not £14 million.

14/161 Matters Arising:

(a)Highways (14/145(a).

The action to remove part of the hedge at the entrance to White Lodge Park was explained. The Parish had asked for this but Shropshire Council had decided to create an extended footpath as well.

Mr. Luke Wilson had done an excellent job in cutting back the hedge before the bird nesting season started and Shropshire Council had agreed to pay for this and would complete the work in the near future.

(b) Dog Control Orders (14/150).

Clerk reported that an article had been included in the Parish Magazine and a copy of the Orders placed in the Library. It was agreed that there was a need for notices to be placed at the entrances to the playing field and include a telephone number. Clerk to arrange.

(c) Outdoor Fitness Area (14/151).

The Vice Chairman and Clerk were meeting with representatives of 'Energize' on March 23rd. to see if they could give some help with the planning and securing grants.

(d) Streetlights 14/149(ii)

There had been a unit breakdown affecting the Millbrook lights which had quickly been repaired.

(e) Community Award (14/149(2))

Members were pleased to hear that the Commanding Officer at RAF Shawbury had supported the proposal to make an award to young people and present it at the Annual Parish Meeting.

The Clerk confirmed that he had received a request for a serving Councillor to be given an award, which was not permitted under the current policy.

After due consideration it was agreed to amend the policy to include '*Councillors for activities not related to Council work*'

Clerk reported that he had received one other nomination to date.

(f) Grants – Policy Document (14/152).

The Clerk had prepared a more detailed policy document for awarding grants and this was unanimously adopted.

(g) Local Council Award Scheme (14/133).

The Clerk confirmed that as the Council was recognised as a Quality Council, it had been awarded the new Foundation Level until January 2016. It was agreed to apply for a continuation of this or possibly at the higher level.

Clerk to take the necessary action.

14/162 Correspondence:

Members considered the following correspondence received by the Clerk since the last meeting, most of which had already been sent to them:

Dianne Dorrell – SALC Special Bulletin.

Dianne Dorrell – Information Bulletin (February 16th).

Steve Affleck (2) – air pollution.

Carolyn Rathbone – Parish Magazine.

Alan Hedley (Clerk to Moreton Corbett Parish Council) – Speed limit on the Wem Road.

Mr Hedley had noted Shawbury Council's response but Moreton Corbett Parish Councillors would continue with their efforts to secure a 40mph limit on part of the Wem Road.

SALC – Local Government Finance Settlement.

Patrick Cosgrove – rural broadband x 2.

NHS – publicity events.

Karen Roper – questions for Shropshire Council.

Steve Affleck – response to amendments to planning application 14/036235/OUT.

Dianne Dorrell – SALC Bulletin (February 23rd).

Nikki Cheek – cancellation of planned pothole repair programme.

Mr. M. Jenks – asking the Parish Council to consider erecting additional bus shelters in the Village, particularly at two identified locations.

It was decided to include this as an agenda item at the next meeting. In the meantime the Clerk would seek information from suppliers and Councillor Jones would get information regarding highway regulations relating to the location of shelters.

Mr. Bailey – various issues, including vandalism to the Floral Gateway on the car park, loose dogs running free over the playing field and roads and the need to carry out a repair on the play area.

14/163 Accounts for Payment:

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (March)	£550.70
Mr. J. Wilson	Expenses (February)	£305.55
Inland Revenue	Tax/N.I (March)	£142.79
Mr. R. Bailey	Maintenance (February)	£420.00
Mr. T. Creber	Village work (February)	£300.00
Hospice	Grant	£110.00
Talking Newspaper	Grant	£110.00
Hope House	Grant	£110.00
McMillan Nursing	Grant	£110.00
Citizens Advice	Grant	£110.00
Village Hall Committee	Grant – parish magazine	£200.00
Interactive Information	Re-registering web site	£72.00
Mr. J. Kennedy	Waste bags and graffiti cleaner	£15.83
Luke Wilson	Cutting hedge at White Lodge Park	£120.00

14/164 Financial Statement:

A financial statement was tabled and approved.

14/165 Hard Surface and Floodlit Area.

Mrs. Howells had asked for this item to be included, as she had been approached by a group of young people asking if there was a possibility of having a hard surfaced area created, with some form of lighting, which they could use instead of the car park on winter evenings. As Mrs Howells was not present, discussion on the item was deferred until the next meeting.

14/166 The Moat Area.

Mr. Bailey had, at an earlier meeting, outlined the action he and some volunteer helpers were prepared to undertake to keep the Moat and Glebe areas in a fit and proper state. However, he would welcome an opportunity to meet with Councillors to discuss a range of issues, including additional drainage work.

Several Members agreed to make contact and become involved and Mr. Pinches agreed to sort out the drainage problems.

14/167 Exchange of Information:

The following items were reported:

(i) Highways:

1. Concern about the height of a black monitoring box fixed on a post on the Wem Road.

Councillor Jones agreed to deal with this.

2. Mr. Pinches reported that he had been contacted by Mrs. Franks about inconsiderate parking by the Co-op shop and other issues regarding speeding traffic and the need for extended 20 mph limits.

It was noted that much of the parking was on private land and outside the scope of the Council.

Concerns about speeding traffic and regulated areas had already been passed to Shropshire Council for consideration.

(ii) Street Lighting:

No new issues raised.

(iii) Other:

Allotment Rent:

Members supported a suggestion made by the Clerk that, as a small gesture of thanks for the amount of volunteer work done by Mr. Cooper, he should not be charged the £12.50 rent for the allotment.

14/168 Reports from:**(a) Police:**

Crime figures for January:

Anti-Social Behaviour – 2 (White Lodge Park and Glebelands).

Theft – 1 (River Gardens).

Violent Behaviour – 1 (Millbrook).

(b) RAF Shawbury:

No report tabled.

(c) Shropshire Council:

No report tabled.

14/169 Planning:

A. The following applications had been received and were considered with no objections raised.

1. Amendments to application for development on land east of A53 Shrewsbury Road.
2. River Meadows Nursing Home – infill development between two buildings.
3. St. Mary's School, Poynton Road – roof renewal.
4. 116, Shrewsbury Road – extension.

14/170 Committee Reports:1. LJC Planning Committee:

Mr. Kennedy and Mr. Jones gave details of the recommendations being proposed by the sub-committee for the future of the Youth Service. There was £12,500.00 available and it was felt this should be used to appoint a qualified youth worker to develop a youth club in Wem and in Shawbury and give support to the rural communities.

The proposal would be considered at the full meeting which was being held in Shawbury Village Hall on March 24th. at 7.00pm.

2. Helicopter Noise Liaison Committee:

Mr. Kennedy reported that, although there had been an increase in the amount of flights, there was a decrease in the number of complaints that had been received.

A full noise survey was to be carried out – the first time this had been done at a helicopter base.

Councillor Jones, Chairman of the Committee, was instigating a process whereby the base would be consulted at all times on planning applications which could affect flying operations.

14/171 Circulation of Agenda and Minutes.

The Clerk stated that under recently published new legislation, it was now possible to send out agendas and minutes by electronic mail. He pointed out that this would save postage costs but put the cost of printing the documents onto individual Members. Individual Members had to agree to the new system but for ease of administration he would prefer it to be the same system for all Members.

It was unanimously agreed to use the electronic system of distribution.

Clerk also reported that it was now necessary to publish draft minutes of meetings on the web site. He would normally do this within seven days of the meeting.

14/172 Burial Ground.

There were issues to be addressed whilst Mrs. Medley was unable to carry out her duties regarding:

1. Oversight:

The Vice Chairman had agreed to keep a watching brief and to liaise with Richard Bailey over any identified remedial work required.

2. Burial Ground Records:

Mrs. Medley had, in conjunction with the Vicar, maintained the Burial Ground register used for the allocation of graves. She had spoken to the Clerk and promised to get everything up to date when she was allowed home from hospital but in the meantime Mrs. Fraser was doing some up-dating. Clerk would liaise with Mrs. Medley over the future of the service.

14/173 CCTV Inspections.

Clerk reported that Mrs. Medley was one of the registered Councillors who could access the CCTV recorder to ensure that it was in working order. The Chairman was the second registered person and was continuing to do the monitoring but there was a need to appoint a second person until Mrs. Medley was fit enough to resume her duties. Mr. Foster agreed to take on the duty.

Mr. Sharp passed the keys to him, which had been given to him by Mr. Medley.

He also passed on the playing field gate key to Mr. Kennedy.

14/174 Press Matters:

Details of change to Community Service award to be placed in the Parish Magazine.

14/175 Date and Time of next meeting:

The next meeting will be on April 14th. 2015 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: D. Roberts (Chairman) Date: April 14th. 2015